Event Planner - Teen Disco

Word document version can be completed on-screen and saved to your computer. PDF version can be printed off and completed by hand.

Return 1 month prior to your Event to:
Address: Corabar Entertainment, 3 The Hook, New Barnet, Hertfordshire, EN5 1LG
Email: discos@corabar.co.uk
Fax: 020 8364 9095

General Information - Teen Disco

Booked by:	Name of Celebrant(s):
Address:	Email:
Home Telephone No:	Mobile Telephone No:
Party Date:	Party Times (DJ Start and Finish): (Start) (End)

Please note that at least an hour will be required to set up a basic Mobile Disco.

If the party is taking place during daylight hours, please give serious consideration to 'blacking out' as many of the windows as possible to enable the disco lighting to operate at maximum effect. The more light there is in the hall, the less the lighting effects will be seen.

Earliest time our staff can gain access to set up equipment:	
Venue Name:	Venue Phone No:
Venue Address (inc post code):	Does the venue have a loading area & free car park available for our staff's use: ☐ Yes ☐ No
Reason for party (eg 14th Birthday):	No. of children expected:
How many Girls:	How many Boys:

Please indicate how many teens of each age group you are expecting

Aged 13:	Aged 14:
Aged 15:	Aged 16:
Aged 17:	Aged 18+:

NB Corabar Entertainment provides Teen Disco (with competitions & games, if required). Our DJ is not there in a general supervisory capacity, which will be the responsibility of the party organisers. All events **MUST** have sufficient adult supervision of minors.

You can create a request list for specific songs by using our online interactive system. This can be found within the Client Area on our site. However, some generalisations on your preferences / requirements would be useful.

Leave to DJ's Discretion:	☐ Yes	☐ No	Current / Recent Chart:	☐ Yes	☐ No
Participation dances:	☐ Yes	☐ No	Games / Competitions:	☐ Yes	☐ No

Other:

Other Relevant Information